

# Alina Williams

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## Work Experience

- Preschool Gymnastics Coordinator, California Sports Center May 2017–present
- Oversee preschool gymnastics program by managing staff, designing curriculum, and assisting with new hire training; grow the preschool program by teaching classes, maintaining communication with clients, and modeling best practices for class management and structure for staff; supervise all gymnastics classes and staff when the gym manager is away
- Gymnastics Instructor, Saratoga Regional YMCA June 2016–April 2017
- Coached preschool-competitive gymnastics; improved gymnasts' performances through age and level-appropriate technique, strength, and flexibility corrections; motivated students to overcome fears and set specific goals
- Campaign Associate, Bergmann Zwerdling Direct July 2016–November 2016
- Streamlined proofing process by leading editing and proofreading efforts for all outgoing mail; wrote, researched, fact-checked, and edited copy for outgoing mail; supervised mail campaigns for three State Senate races from inception and design to final approval; supervised interns; assisted with accounting and administrative duties (scheduling meetings and conference calls)
- Media Technician, Skidmore College IT September 2015–August 2016
- Troubleshoot A/V and technical problems on campus; provided audio and video set-ups for events and lectures; assisted faculty and peers with Photoshop, Final Cut, and Premiere Pro; maintained customer satisfaction by staffing the front desk, answering phones, and responding to help tickets

## Publications

- John Whitmer Historical Association Journal Vol. 37, No. 1 Spring 2017
- [Review of \*The Book of Mormon's Witness to its First Readers\*](#)
- The Polyglot*, the Indiana University Summer Language Workshop Alumni Newsletter Summer 2014
- [On Family and Forgetting](#)

## Education

- Skidmore College; Saratoga Springs, NY May 2016
- Bachelor of Arts in English (concentration in nonfiction writing) and Religious Studies
  - Overall GPA – 3.54; English GPA – 3.649; Religious Studies GPA – 3.7
- Indiana University, Bloomington, IN Summer 2014
- Summer Language Institute; 8-week Hungarian language study; GPA – 4.0

## Accomplishments

- Orchard Finalist, Apple Inc. December 2016
- English and Religious Studies Department Honors Spring 2016
- Dean's List Spring 2014–Spring 2016
- Faculty-Student Summer Research Program, Skidmore College Summer 2015
- Upstate Summer Research Fellowship, Mellon Foundation (declined) Summer 2015
- Palamountain Prose Award (nomination), Skidmore College Spring 2014

## Skills and Interests

[Digital Photography](#), photo and video editing (Photoshop, Premiere Pro)  
Social Media ([Facebook](#), [YouTube](#), [Instagram](#), [Twitter](#), [Tumblr](#))  
Basic HTML, CSS, and Markdown  
QuickBooks, Google apps, Microsoft office, Trello